



# Small Schools Study

## MEETING MINUTES

<b>Date of Meeting:</b>	February 21, 2008	<b>Minutes Prepared By:</b>
<b>Location:</b>	ITC Conference Room A	Sonja Ballstadt
<b>Time:</b>	3:30pm to 5:30pm	

### In Attendance

- Kevin Hahn
- Dave Montoya
- Sonja Ballstadt
- Brian Carpenter
- Sabine De Voe
- Lucin Gilliland
- Sam Aldern
- Sandra Lundt
- Justin Silverstein
- Mike Grigg
- Rita Brozka
- Carmen Carmack
- Mark Eversole
- Jasmine Faulkner
- Cathy Kipp
- Evelyn Jacobi
- Karen Martin
- Brian Olver

### Welcome - Introductions

### Agenda & Meeting Notes

#### ***Outcome of Today's Meeting:***

- Review new graph from the Financial Group
- Separate into 2 groups to apply weights to criteria.

#### ***Financial Group – Review New Graph – Work in Progress – Dave Montoya:***

- Elementary and Middle School graphs that show cost by:
  - Per Pupil Cost & SBB and Size Adjustment
  - Administrative Costs Per Pupil Costs
  - Per Pupil Utility Cost
  - Cumulative
- Graphs do not include the Mountain Schools
- Other costs not included are Custodial, Maintenance and Outdoor Services.
- Suggestion from committee to show enrollment numbers and actual dollars.
- Look at actual cost of utilities instead of average.
- Dave will continue to work on graphs for next meeting.

#### ***Programmatic Criteria – Separate into 2 Groups:***

- Take each criterion and define the weights to be used for each.
- ***Group 1: DRAFT***
- ***Criteria: Achievement:***
  - *Have separately for Reading, Writing & Math for CSAP*
  - *First filter should be Cohort Data*
  - *First filter would be absolute achievement on proficient & advanced:*
    - If scoring high enough then deemed ok on achievement
    - Use SARs data – improvement ratings
    - AYP

- MAP – one year’s growth in one year’s time
  - Cohort
  - Relate all of these to district standards
- Criteria: Ability to offer common planning time:
  - *Yes or no question of do you have it or not*
- Criteria: To educate the whole child (art, music, P.E., counseling, media & technology):
  - *How much time per week do you offer these – Elementary*
  - *Middle weight be about number of electives offered*
  - *Number of counselor hours per child*
- Criteria: Unique programming – yes or no
  - *Is the differentiated program elsewhere*
- Still need to look at:
  - *Border school*
  - *Schools nearby with capacity*
- ***Group 2: DRAFT***

**CRITERIA: ENSURE SAFETY OF STUDENTS**

Ratio based on national percentages. Recommended percent of adults per child on playground (1 to 50). Ability to supervise lunchroom, playground and crosswalks.

4. Meets Ratio
3. 80% meets ratio
2. 70% meets ration
1. 69% and lower meets ratio

**CRITERIA: EQUITABLE DUTIES/WORKLOAD**

4. 20 minutes or less work time/per week (outside of duties)
3. 21 – 25 minutes.....
2. 26 – 30 minutes.....
1. 31 or more minutes.....

**CRITERIA: ABILITY TO DELIVER ON THE MISSION OF DISTRICT**

4. 90% of kids achieving 1 years growth
3. 80 - 89% of kids.....
2. 70 – 79% of kids.....
1. 69% and lower of kids.....

**CRITERIA: KEEP QUALITY STAFF**

4. 10% or less of staff has voluntarily transferred internally over 5 years.
3. 10 – 20%.....
2. 31 – 30% .....
1. More than 30%....

**CRITERIA: ABILITY TO ATTRACT STUDENTS**

4. Exceeds 33% of net School Choice
3. 0 – 32% .....
2. (-1%) to (-32%).....
1. Below (-32%) of net School Choice

**CRITERIA: EXTRA CURRICULAR OPTIONS (athletics/science Olympiad, ECT.)**

4. 60% extracurricular involvement
3. 50%.....
2. 40%.....
1. 39% and lower.....

**CRITERIA: STUDENT SUPPORT SERVICES**

**LITERACY: MAPS/CELA**

- 4. 25% of ILP students have moved off of ILP
- 3. 20% - 24%.....
- 2. 15% - 19%.....
- 1. 14% and below.....

**GIFTED/TALENTED:**

- 4. 90-100% of identified G/T receives services
- 3. 80-89%....
- 2. 70-79%....
- 1. 69% and below....

**COUNSELING:**

Ratio based on natl. counseling assoc.

- 4. Meets ratio
- 3. 80% meets ratio
- 2. 70%.....
- 1. 69% and below....

**ELL: (Expected growth on CELA)**

\*Did not finish

***Informing Large Group of Work Completed***

***Next Steps:***

- Review Financial Group’s graph
- Finish criteria

***Next Meeting:***

- Thursday, March 6th, 3:30pm to 5:30pm, JSSC Boardroom.

***Small School Study Committee Time Line***

- Dates of **FUTURE** meetings

<b>Date</b>	<b>Time</b>	<b>Location</b>	<b>Address</b>
January 17	3:30 – 5:30 p.m.	ITC Conference Room B	2413 LaPorte Ave.
<b>January 31</b>	<b>3:30 – 5:30 p.m.</b>	<b>Boardroom</b>	<b>2407 LaPorte Ave.</b>
February 7	3:30 – 5:30 p.m.	ITC Conference Room A	2413 LaPorte Ave.
February 21	3:30 – 5:30 p.m.	ITC Conference Room A	2413 LaPorte Ave.
March 6	3:30 – 5:30 p.m.	JSSC Boardroom	2407 LaPorte Ave.
March 13	3:30 – 5:30 p.m.	<b>Boardroom</b>	<b>2407 LaPorte Ave.</b>

**Meeting adjourned at 5:30 p.m.**

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