



Small Schools Study

MEETING MINUTES

Date of Meeting:	November 8 th , 2007	Minutes Prepared By:
Location:	Poudre High School – Media Center	Sonja Ballstadt
Time:	3:30pm to 5:30pm	

In Attendance

- Manny Ortega
- Kevin Hahn
- Dave Montoya
- Sonja Ballstadt
- Mike Grigg
- Evelyn Jacobi
- Sabine De Voe
- Mark Eversole
- Lucin Gilliland
- Sandra Lundt
- Carmen Carmack
- Jasmine Faulkner
- Sarah Belleau
- Justin Silverstein
- Amanda Brown
- Sam Aldern
- Bill Peisner

Welcome - Introductions

Agenda & Meeting Notes

Review Committee Charge:

- Recommend cost implications to affect 2008-09 student based budgeting (SBB), the funding formula that allocates funds to schools each year.
- Analyze different size schools for program offerings, scheduling implications and cost ramifications.
- Determine consistencies and what essential classes can be offered through the analysis of prototypical models.
- Identify school sizes at which closure may be considered.

Outcomes for the Meeting:

- A. Review information obtained from Elementary Professional Judgment Panel and group discussions from last meeting.
- B. Review Junior High Professional Judgment Panel work.
- C. Obtain initial feedback on preliminary Junior High Prototypical Models.

Review information obtained from Elementary Professional Judgment Panel and group discussions from last meeting – Dave Montoya & Justin Silverstein:

- Elementary Professional Judgment Panel held on Tuesday, October 16th, 2007.
- Handout: "***Professional Judgment Panel Elementary Resource List – Preliminary Draft***" – 3 pages.
 - First page: Focused on Personnel for a 1 track, 2 track, 3 track and 4 track elementary (K-6) for various enrollment sizes (171 students up to 684 students). Certified positions measured by FTE (Full-Time Equivalent) and Classified positions measured by head count.

- Second page: Focused on dollars associated with positions on first page. Showed the cost difference for each level (Student Based Budgeting vs. Panel Results). Each track/enrollment level comparable except for 4 track/684 enrollment – Panel result for cost much higher due to recommendation of Administrative Assistant at that level.
- Third page: Adjusted graph from previous week (SBB Current Weight vs. Professional Panel Incremental Changes in Cost). Panel curve trending lower than current SBB curve.
- Next meeting: Finalize the small school factor which will be recommended to the Student-Based Budgeting Committee.
- Issue brought up that the specials for the 342 enrollment should be the same as the 427 enrollment.

Review Junior High School Professional Judgment Panel process – Justin Silverstein, Amanda Brown and Dave Montoya

- Junior High Professional Judgment Panel held on Tuesday, October 23rd, 2007.
- Handout: "***Professional Judgment Panel Junior High Resource List (Resources needed to overcome scheduling constraints – preliminary draft)***". – 3 pages
 - First page: Focused on dollars associated with Personnel positions for 300, 400, 500, 600 and 800 enrollments. Incremental change in per pupil funding higher than the elementary panel results. Junior High panel focused on having the same courses offered whether at the 300 enrollment level or the 800 enrollment level.
 - Second page: Focused on Personnel for 300, 400, 500, 600 and 800 enrollments for grades 7th – 9th. Certified positions measured by FTE (Full-Time Equivalent) and Classified positions measured by head count.
 - Third page: Graph more fluid than the elementary (SBB Current Weight vs. Professional Panel Incremental Changes in Cost).
- Handout: "***Professional Judgment Panel Junior High Resource List (Resources need for 25 student convention – preliminary draft)***". – 3 pages
 - Ratio of 25/1 (1 teacher for 25 students).
 - First page: Focused on Personnel for 300, 400, 500, 600 and 800 enrollments for grades 7th – 9th. Certified positions measured by FTE (Full-Time Equivalent) and Classified positions measured by head count. Compared to previous handout listed above, only change is the Teaching Staff FTE. 300 & 400 enrollments, the Teaching Staff FTE is lower. 500, 600 and 800 enrollments, the Teaching Staff FTE is higher.
 - Second page: Focused on dollars associated with Personnel positions for 300, 400, 500, 600 and 800 enrollments. Incremental change in per pupil funding percents decreased compared to the previous handout listed above.
 - Third page: SBB Weight vs. Professional Panel Incremental Changes in Cost. Panel cost curve lower than SBB curve.
 - Question on will there be a High School Professional Judgment Panel – not at this time, results would be that there is not much difference for that level, staff won't change, but curriculum would.
 - Large group discussion for the Junior High Professional Judgment Panel results.

Next Steps:

- Finalize the small school factor which will be recommended to the Student-Based Budgeting Committee.

Next Meeting:

- November 29th, 3:30pm to 5:30pm, JSSC Boardroom

Small School Study Committee Time Line

- Dates of future meetings

Date	Time	Location	Address
September 13	3:30 – 5:30 p.m.	JSSC Boardroom	2407 LaPorte Ave.
September 20	3:30 – 5:30 p.m.	Poudre High School Media Center	201 Impala Dr.
October 11 (CANCELLED)	3:30 – 5:30 p.m.	Bauder Elementary Media Center	2345 W. Prospect
October 25	3:30 – 5:30 p.m.	JSSC Boardroom	2407 LaPorte Ave.
November 8 (NEW)	3:30 – 5:30 p.m.	Poudre High School Media Center	201 Impala Dr.
November 15 (CANCELLED)	3:30 – 5:30 p.m.	JSSC Boardroom	2407 LaPorte Ave.
November 29	3:30 – 5:30 p.m.	JSSC Boardroom	2407 LaPorte Ave.
December 6	3:30 – 5:30 p.m.	Blevins Junior High Media Center	2102 Taft Hill Rd.
December 13	3:30 – 5:30 p.m.	JSSC Boardroom	2407 LaPorte Ave.

Meeting adjourned at 5:30 p.m.

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