



## BEATTIE SITE READINESS TIMELINE

### SITE CHARGE:

- Provide a timeline for all stakeholders, internal and external
- Ensure curricular articulation and course flow for students
- Ensure effective student transitions from elementary to middle and middle to high school
- Ensure coordination of communication with all stakeholders, internal and external regarding feeder system issues
- Ensure effective communication and coordination with district personnel, particularly the assistant superintendent

<b>Dates</b>	<b>Parents/Community</b>	<b>Staff</b>	<b>District Administration</b>
<b>January 2008</b>	During the 1/10/08 Beattie Action Team meeting information will be shared about the decision regarding eco field trips being in 5 <sup>th</sup> or 6 <sup>th</sup> grade in 09-10. Parent input will be sought. An announcement will be made in the 1/31/08 newsletter regarding the Transition Information Night to be held on 4/29/08 for the RMHS feeder system. Parent input on possible questions to address that night will be sought through that newsletter.	During the 1/16/08 SIT meeting, an overview of the process for discussing + articulating the readiness plan will be presented	
<b>February 2008</b>	During the 2/7/08 B.A.T. meeting an update on the process for developing the readiness plan will be shared and opportunities for offering parental input will be given then as well as through the 2/14/08 newsletter.	The first half of the readiness plan will be discussed and recorded during the 2/13/08 SIT meeting	
<b>March 2008</b>	During the 2/7/08 B.A.T. meeting an update on the readiness plan will be	The second half of the readiness plan will be discussed and recorded	

	shared and additional opportunities for offering parental input will be given then. An update on the readiness plan will also be given in the 3/13/08 newsletter.	during the 2/13/08 SIT meeting	
<b>April 2008</b>	Fliers promoting the 4/29/08 RMHS Transition Information Night will be sent with all students in the 4/3/08 newsletter. Additional reminder fliers will be sent with 4 <sup>th</sup> and 5 <sup>th</sup> grade students on 4/28/08.	A reminder of SIT's work on the readiness plan will be emailed to the staff, with the plan attached, 4/28/08. Final reading and specifics related to funding will be done at the 4/30/08 SIT meeting	DGCIC: April 30 Draft Site Plans due to Assistant Superintendents
<b>May 2008</b>	The final first draft of the readiness plan will be posted on the school website by May 9.	5 <sup>th</sup> and 6 <sup>th</sup> grade teachers will have release time to plan multi-aged activities for their students in 08-09	
<b>Summer 2008</b>			
<b>September 2008</b>	Share readiness plan updates through website, BAT meetings, and newsletter	Revisit readiness plan and adjust accordingly	
<b>October 2008</b>	Share readiness plan updates through website, BAT meetings, and newsletter	Finalize readiness plan and adjust accordingly	
<b>November 2008</b>			DGCIC: November 1, 2008 Site Plans due to Assistant Superintendents
<b>December 2008</b>		Carry out strategies in final plan	
<b>January 2009</b>		Carry out strategies in final plan	
<b>February 2009</b>		Carry out strategies in final plan	
<b>March 2009</b>		Carry out strategies in final plan	
<b>April 2009</b>		Carry out strategies in final plan	

<b>May 2009</b>		Carry out strategies in final plan	
<b>Summer 2009</b>			
<b>August 2009</b>			