

ELEMENTARY SITE READINESS PLAN

#	Number from Site Appendix	CATEGORY	CRITICAL QUESTIONS	ACTION PLAN (WHAT WILL BE DONE AND WHO IS RESPONSIBLE?)	TIMELINE	BUDGET
		ACADEMIC & EXTRA-CURRICULAR				
6	S3	Achievement	How will you enhance your focus on student achievement and track your success toward that focus.	<p>Johnson Elementary administration and staff will continue to focus on student achievement that is data driven and that aligns to the site Accreditation Plan.</p> <p>Standardized district and state mandated tests including CSAP, MAPS, CoGAT and DRA2 will be administered over the course of the school year.</p> <p>Grade level teams will examine student data from CSAP, DRA2, MAPS to track student progress and success.</p>	Fall 2008 – Spring 2009	
7	S8, S9, S11, S12, S13, S15, S16, S17, S18, S19, S20, S23, S25, S26, S27, S40, S41	Academic program	Explain new academic programming you are planning because of this grade configuration change	<p>5th grade staff will incorporate a modified departmentalization plan over the 2008-2009 school year to prepare students for a rotating schedule at the middle school level.</p> <p>Johnson administration will meet with the 5th grade staff and with the 6th grade staff to plan for the curriculum, activities and events associated with the ECO Week Experience.</p> <p>ECO Week will be a capstone experience for 5th grade students. 5th grade students and staff will attend Covenant Heights campground in Estes Park, Colorado in the spring of 2009.</p>	Fall 2008 – Spring 2009	\$4000 for Fall 2008
8	S40, S47, S50	Extracurricular program	Explain changes in the extracurricular offerings you are planning because of this grade configuration change.	Thunderbird Choir will be open to 4 th and 5 th grade students. The music teacher will determine the selection of students.	Fall 2008 – Spring 2009	
9	S40, S46, S48, S49, S51	Athletic program	Explain changes in the athletic programs you are planning because of this grade configuration change.	There are no district athletic programs offered currently and there will be no change at the elementary level.		
15 A	S24	“Special” academic programs	Explain changes in the gifted and talented and literacy programs you are	G/T Support will be offered to those 4 th and 5 th and 6 th grade students who qualify based on district assessments. All grade levels will continue to offer the FLUDDing literacy support for 45 minute blocks Tuesdays –	Fall 2008 – Spring 2009	

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			planning because of this grade configuration change. (e.g., will they be offered at different grade levels or to more or fewer students or in different ways?)	<i>Fridays.</i> <i>Class size and Student Based Budget restraints will dictate our ability to provide G/T support and literacy coaching for classroom teachers. The availability of support will be determined in the spring as we develop building staffing plans and outline staff roles and responsibilities.</i>		
15 B	S24	"Special" academic programs	Explain changes in your academic program, unique to your site, in the area of special education and ELA. What consideration will need to occur at the district level?	<i>ELA and Special Education staff will continue support for all grade levels regardless of the middle school transition.</i> <i>Class size and the availability of Student Based Budget funds will determine the level of classified employee support. Student Based Budget funding will be allocated in the spring of 2009 for staffing for the 2009-2010 school year.</i>	Fall 2008 – Spring 2009	
		TRANSITION				
12	S1, S2, S10, S34	Academic	Explain the proactive steps you are taking on your own and with your middle school feeder to ensure that there is a smooth academic transition (excellent curricular articulation and no drop in academic achievement) for the then 5 th graders as they transition to 6 th grade.	<i>Johnson and Webber administration and staff will work together to articulate the curriculum expectations for science, literacy, math, and social studies for students making the transition to the middle school. This articulation will occur during the district collaboration days as well as at staff meetings at Johnson over the course of the school year.</i> <i>Webber administrative staff and counselors will attend specified staff meetings at Johnson Elementary during the 2008-2009 school year.</i> <i>Webber counselors and administration will work the Johnson administration and staff to ensure that incoming middle school students have the proper courses selected on their enrollment information.</i> <i>The RMHS feeder system held a Transition Information Night on April 29th, 2008 from 6:30 – 8:00 p.m. at Rocky Mountain High School.</i>	Spring 2008, Fall 2008 – Spring 2009	
13	S34, S35	Emotional & Developmental	Explain the proactive steps you are taking with your middle school feeder to ensure that the then 5 th graders are prepared emotionally and developmentally for the transition to sixth grade.	<i>Johnson and Webber administration and staff will plan tours and exchange opportunities for incoming middle school students throughout the 2008-2009 school year. These tours will include opportunities for incoming students to meet and talk with staff, students and administration of Webber Middle School</i> <i>All 5th and 6th grade students will have opportunities to practice using combination locks similar to those on the lockers at Webber Middle School.</i>	Fall 2008 – Spring 2009	\$250 for Fall 2008 – Spring 2009
14	S30	Opportunities for 2009 transition class	Explain the proactive steps you are taking to ensure that the current 4 th graders have leadership opportunities.	<i>4th grade students will have leadership positions in the Johnson Student Council for the 2008-2009 school year. 4th grade students will also have leadership opportunities in our building (tutors, tour guides, peer meditation, book reading buddies, Pennies for Johnson).</i>	Fall 2008 – Spring 2009	

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		ADMINISTRATIVE				
10	S37, S40, S44, S45	School of Choice	Within the policy set by the district, explain changes in your academic program describing how you expect the number of school of choice students attending your school to be affected. How are you communicating that change? What effects will that change have on the nature/make-up of your student body (e.g., more or less SES kids, more or fewer athletes, more or fewer GT kids etc.)?	The School of Choice Policy established by the Superintendent will remain the same and will have no effect on our academic program. We will continue to communicate the policy and enforce the policy in accordance with the board established guidelines and priorities.	Fall 2008 – Spring 2009	
11	S76, S77	SIT	What changes, if any, will occur with your SIT team?	The only change in our Shared Leadership Team will be the loss of our 6 th grade representative. The middle school transition will have in effect on the structure or operation of our team.	Fall 2008 – Spring 2009	
		COMMUNICATION				
1	S4, S6, S7, S65, S68, S69, S89	Parents and community channels	Describe your communication plan with parents and your community around the changes associated with grade configuration. What avenues will be used? How often? What opportunities will there be for input from these groups?	Johnson administration and the Shared Leadership Team will communicate all information related to the middle school transition to our parents and community members through: *Monthly Thunderbird Times newsletter *Principal's Place section of our school web site. The sections of the Principal's Place portion of the web site (insights, thoughts, and voices) allow parent comments and feedback online related to the middle school transition *Parent questionnaires and surveys sent home in the Thursday folders *Parent Input opportunity forums	Fall 2008 – Spring 2009	\$100 for Fall 2008 – Spring 2009
2	S6, S7, S65, S68, S69, S89	Parent and community issues	Explain specific concerns of your parents and community and what proactive steps you are taking to address them.	Parents are concerned with students having the exposure to working a combination lock. Johnson administration will purchase a limited set of combination locks for all 5 th grade students to practice with over the course of the school year.	Fall 2008 – Spring 2009	\$350 for the Fall 2008

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			(Please feel free to reference other questions if relevant rather than repeat information here.)	<p>Parents are concerned students will not know many people in the new middle school. Johnson administration and staff will schedule several social activities structured to give 5th and 6th grade students opportunities to know each other better and to build a stronger sense of community.</p> <p>Parents are concerned about the organization of two promotion ceremonies in the Spring of 2009 for both 5th and 6th grade students as well as the social events associated with this promotion (Softball game, picnic, pool party). Johnson administration and 5th and 6th grade staff and parents will plan two separate promotion ceremonies for the Spring of 2009 and the social events associated with these promotion ceremonies.</p>		
w3	S22, S52, S53, S54, S55, S56, S57, S58, S59, S60, S61, S62, S63, S65, S69, S75, S87	Staff channels	<p>Explain your communication plan with your staff associated with grade configuration. What avenues will be used? How often? What opportunities will there be for input from the staff?</p>	<p>We have weekly scheduled staff meetings (PLC, Shared Leadership, Professional Development) to discuss middle school transition issues and to focus on our goals around student achievement.</p> <p>Each of these meetings will include scheduled time for small group and whole staff discussion of important transition issues and planning.</p>		
4	S22, S52, S53, S54, S55, S56, S57, S58, S59, S60, S61, S62, S63, S65, S69, S75, S87	Staff issues	<p>Explain specific concerns of your staff (both existing and prospective incoming) and what proactive steps you are taking to address them. (Please feel free to reference other questions if relevant rather than repeat information here.)</p>	<p>The two biggest concerns among the staff are what the process will look like for teachers interested in making the move to the middle school level and what effect will losing our 6th grade students have on our student based budget.</p> <p>We will discuss each of these issues over the course of this school year and for next school year at our weekly staff from 7:30 a.m. – 8:30 a.m. We will discuss all transition plans at our monthly Shared Leadership Team meeting (2nd Wednesday of each month from 7:30 a.m. – 8:30 a.m.)</p>	Spring 2008, Fall 2008 – Spring 2009	
		CULTURE/MORALE				
5	S84, S85	School atmosphere	<p>Explain proactive steps you are taking to ensure/enhance the school culture/atmosphere/morale with the changes that will be happening at your school.</p>	<p>Johnson administration and staff will discuss at our monthly PLC staff meetings and our monthly professional development staff meetings the impact(s) of the grade reconfiguration on student based budget and the specials course offerings (art, music, p.e., counseling, technology) for the 2009-2010 school year.</p> <p>Johnson administration and staff will organize monthly staff social activities (bowling, birthdays, holidays, FACs, movie night) to continue building strong relationships between all staff members.</p> <p>Johnson administration and staff will continue honoring students at our monthly PRIDE assemblies for their demonstrated quality character traits. Parents and community members are invited to attend these monthly</p>	Spring 2008, Fall 2008 – Spring 2009	\$300 for Fall 2008 – Spring 2009

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				<p><i>assemblies.</i></p> <p><i>Johnson administration and staff will continue to honor students daily with Fabulous Thunderbird cards. Students receive the card and a healthy prize for their daily demonstration of Thunderbird caring and support of others.</i></p> <p><i>Johnson administration, staff and Student Council officers and members will organize monthly school-wide activities (dress up days, Pennies for Johnson, spirit days, Sock Hop) to keep all students involved with the development of our positive and supportive culture.</i></p>		
		OTHER				
		Additional information	<p>What additional changes or other information associated with the grade configuration change would you like to communicate to the district and your community through this readiness plan?</p>			

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