

O'DEA PARENT FRIENDLY SITE READINESS TIMELINE

FEEDER CHARGE:

- Provide a timeline for all stakeholders, internal and external
- Ensure curricular articulation and course flow for students
- Ensure effective student transitions from elementary to middle and middle to high school
- Ensure coordination of communication with all stakeholders, internal and external regarding feeder system issues
- Ensure effective communication and coordination with district personnel, particularly the assistant superintendent

Dates	Parents/Community	Students	Staff	Administration
Spring 2008	Provide up to date info about reconfiguration timeline		Brainstorm questions and evaluate current process.	DGCIC: April 30 Draft Site Plans due to Assistant Superintendents
Summer 2008				
Fall 2008	Provide dates and topics of informational meetings at middle school.	Discuss process, prepare students for transition activities.	Maintain constant communication with Middle Schools.	DGCIC: November 1 Site Plans due to Assistant Superintendents
Spring 2009	Provide information about registration process and contact at Middle Schools for questions.	Counselor visits, registration, transition meetings and middle school tours.	Maintain constant communication with Middle Schools.	
Summer 2009				
Fall 2009	Ask for feedback and ways to improve.	New student orientation at Middle Schools.	Reevaluate and improve process.	