

ELEMENTARY SITE READINESS PLAN

#	Number from Site Appendix	CATEGORY	CRITICAL QUESTIONS	ACTION PLAN (WHAT WILL BE DONE AND WHO IS RESPONSIBLE?)	TIMELINE	BUDGET
		ACADEMIC & EXTRA-CURRICULAR				
6	S3	Achievement	How will you enhance your focus on student achievement and track your success toward that focus.	<p>Werner Elementary staff will continue to focus on student achievement that is data driven and that aligns to the site Accreditation Plan.</p> <p>A team of 5 staff members will attend training in the fall with all other schools in the district for RTI (Response to Intervention) and work with staff on implementation</p> <p>Standardized district and state mandated tests including CSAP, MAPS, CoGat and DRA2 will be administered over the course of the school year.</p> <p>Grade level teams will examine student data from CSAP, DRA2, MAPS and other formative assessments such as STAR reading, Accelerated Reader to track student progress and success.</p> <p>Voluntary group of 9 staff and principal will attend a three-day conference on using data effectively with the Tointon Institute</p>	<p>Ongoing</p> <p>Fall 2008</p> <p>Summer 2008</p>	<p>\$500 for staff compensation and/or subs</p> <p>\$2500</p>
7	S8, S9, S11, S12, S13, S15, S16, S17, S18, S19, S20, S23, S25, S26, S27, S40, S41	Academic program	Explain new academic programming you are planning because of this grade configuration change	<p>5th grade staff will continue to departmentalize in the areas of Language, Reading, and Social Studies to help prepare students for a rotating schedule at the middle school level. 5th grade staff will continue to teach Math, Science, and Spelling to homeroom classes.</p> <p>5th and 6th grade staff will work together to plan for the curriculum, activities, and organization associated with the ECO Education.</p> <p>The Eco learning experience will move to 5th graders at Werner. 5th grade students and staff will participate in five one-day field trips to teach and reinforce standards associated with ecology, geology, and environmental science.</p>	Fall 2008 – Spring 2009	\$1500 to help offset costs lost with limited fund-raising
8	S40, S47, S50	Extracurricular program	Explain changes in the extracurricular offerings you are planning because of this grade configuration change.	<p>Music enrichment opportunities (performances, choir, etc) will still be available for students on a similar level currently offered with determination of grade levels made in spring 2009 with input from parents and staff. Choir will be made available to 4th and 5th graders beginning in 2009-2010.</p> <p>Math Olympiad Team will continue to be offered for 5th graders only (5th Grade Teacher).</p> <p>Tech Club will remain for 5th grade (Technology or Classroom Teacher)</p>	Fall 2009 – Spring 2010	

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				<p><i>Student Council will be available for 4th and 5th graders, with classroom representatives</i></p> <p><i>Chess Club will be available for students in grades 3rd-5th graders. During the 2008-2009 school year we will have chess available for K-2nd graders as well. (Parent Volunteer & G/T teacher)</i></p> <p><i>Physical Education opportunities (Intramurals, fitness activities) will still be available for students, with determination of grades to be determined during Spring of 2009.</i></p> <p><i>Robotics will be available for 4th and 5th (Teacher and Parent Volunteer)</i></p> <p><i>Additional Opportunities may include: After-School Foreign Language Program</i></p>		
15 A	S24	"Special" academic programs	<p><i>Explain changes in the gifted and talented and literacy programs you are planning because of this grade configuration change. (e.g., will they be offered at different grade levels or to more or fewer students or in different ways?)</i></p>	<p><i>G/T support will move to 3rd and 4th grade math depending on district availability of "advanced" math for 5th graders. If there is no district program, then based on current percentage allotted for G/T, at Werner, the support would stay with 4th and 5th grade math. Language Arts will still be on addressed through differentiation in the classroom and support from G/T teacher.</i></p> <p><i>School size and Student Based Budget restraints will dictate our ability to provide G/T support and literacy support for classroom teachers. The availability of support will be determined in the spring as we develop staffing plans and outline staff roles and responsibilities.</i></p> <p><i>Werner administration and staff will work collaboratively to explore how to best support the needs of our students with less funding. There is strong support in our school community for keeping literacy a priority.</i></p> <p><i>Possible Literacy solutions could include: moving services from a K-3rd model to K-5th model; FLUDDing literacy support to utilize more paraprofessionals and special ed. staff to coordinate those services</i></p>	Fall 2008 – Spring 2009	
15 B	S24	"Special" academic programs	<p><i>Explain changes in your academic program, unique to your site, in the area of special education and ELA. What consideration will need to occur at the district level?</i></p>	<p><i>Special Education staff (Resource, ASP, and Itinerants) will continue support for all grade levels regardless of the middle school transition.</i></p>	Fall 2008 – Spring 2009	
		TRANSITION				
12	S1, S2, S10, S34	Academic	<p><i>Explain the proactive steps you are taking on your own and with your middle school feeder to ensure that there is a smooth academic</i></p>	<p><i>Werner and Preston administration and staff will work together to articulate the curriculum expectations for science, literacy, math, and social studies for students making the transition to the middle school. This articulation will occur during the district collaboration days, as well as at staff meetings or release time over the course of the school year.</i></p>	Spring 2008, Fall 2008 – Spring 2009	

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			<p>transition (excellent curricular articulation and no drop in academic achievement) for the then 5th graders as they transition to 6th grade.</p>	<p><i>Preston counselors and administration will work with the Werner administration and staff to ensure that incoming middle school students have the proper courses selected on their enrollment information.</i></p> <p><i>The Fossil Ridge HS feeder system will host a community meeting for all schools within the feeder on September 22, 2008 from 7-9 pm.</i></p> <p><i>Werner staff will continue vertical articulation of curriculum, student concerns, etc throughout the school year during collaboration days, staff meetings, and/or release time.</i></p>		
13	S34, S35	Emotional & Developmental	<p>Explain the proactive steps you are taking with your middle school feeder to ensure that the then 5th graders are prepared emotionally and developmentally for the transition to sixth grade.</p>	<p><i>Werner and Preston administration and staff will plan opportunities for incoming middle school students to tour the facility and meet Preston staff and students during the 2008-2009 school year.</i></p> <p><i>Werner staff explore developmental approaches to help develop study and organizational skills at younger grades (e.g. using mini planners and letter grades at 3rd grade)</i></p>	Fall 2008 – Spring 2009	
14	S30	Opportunities for 2009 transition class	<p>Explain the proactive steps you are taking to ensure that the current 4th graders have leadership opportunities.</p>	<p><i>4th grade students will have leadership positions in the Werner Student Council for the 2008-2009 school year.</i></p>	Fall 2008 – Spring 2009	
		ADMINISTRATIVE				
10	S37, S40, S44, S45	School of Choice	<p>Within the policy set by the district, explain changes in your academic program describing how you expect the number of school of choice students attending your school to be affected. How are you communicating that change? What effects will that change have on the nature/make-up of your student body (e.g., more or less SES kids, more or fewer athletes, more or fewer GT kids etc.)?</p>	<p><i>The School of Choice Policy established by the School Board will remain the same and will have no effect on our academic program. We will continue to communicate the policy and enforce the policy in accordance with the board established guidelines and priorities.</i></p>	Fall 2008 – Spring 2009	

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11	S76, S77	SIT	What changes, if any, will occur with your SIT team?	During the 2008-2009 school year Council will work on revisions to our school's Charter and Covenants. The only current anticipated change in our Council will be the loss of a 6 th grade representative.	Fall 2008 – Spring 2009	
		COMMUNICATION				
1	S4, S6, S7, S65, S68, S69, S89	Parents and community channels	Describe your communication plan with parents and your community around the changes associated with grade configuration. What avenues will be used? How often? What opportunities will there be for input from these groups?	<p>Werner staff and Council will communicate all information related to the middle school transition to our parents and community members through:</p> <p>*Monthly Werner Wildcat newsletter</p> <p>*Principal's section on the website to articulate transition activities, etc.</p> <p>* Parent information meetings for discussing transition with Preston and Werner staff (e.g. Back-to-School nights)</p> <p>*Parent Input opportunity during PTA and forums with administration and staff</p> <p>*Thursday/Friday folders</p>	Spring 2008, Fall 2008 – Spring 2009	
2	S6, S7, S65, S68, S69, S89	Parent and community issues	Explain specific concerns of your parents and community and what proactive steps you are taking to address them. (Please feel free to reference other questions if relevant rather than repeat information here.)	Parents will have an opportunity to discuss concerns and issues through specified opportunities at PTA, parent forums with administration and staff. Parents will also have any opportunity to provide feedback and express concerns at Council meetings.	Spring 2008, Fall 2008 – Spring 2009	
3	S22, S52, S53, S54, S55, S56, S57, S58, S59, S60, S61, S62, S63, S65, S69, S75, S87	Staff channels	Explain your communication plan with your staff associated with grade configuration. What avenues will be used? How often? What opportunities will there be for input from the staff?	<p>During Werner's staff meetings and collaboration days, staff will have the opportunity to discuss important transition issues and planning.</p> <p>Vertical articulation times will be scheduled into staff meetings and collaboration days.</p>	Spring 2008, Fall 2008 – Spring 2009	
4	S22, S52, S53, S54, S55, S56, S57, S58, S59, S60, S61, S62, S63, S65,	Staff issues	Explain specific concerns of your staff (both existing and prospective incoming) and what proactive steps you are taking to address them. (Please feel free to	<p>The biggest concerns among staff are what the process will look like for teacher placement if 6th grade teachers want to stay, cutback in staff and the impact on specials and classified staff, and how to handle change.</p> <p>Staff will have the opportunity to discuss these issues, and others, during specified times at staff meetings.</p>	Spring 2008, Fall 2008 – Spring 2009	

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	S69, S75, S87		reference other questions if relevant rather than repeat information here.)	<p><i>Building/ class size and Student Based Budget restraints will dictate our site budget. The availability of support will be determined in the spring as we develop building staff plans and define roles/responsibilities.</i></p> <p><i>Werner administration will work with specials teachers and Council to explore schedules and plan for the possibility of cuts and the impact on programming.</i></p>		
		CULTURE/MORALE				
5	S84, S85	School atmosphere	Explain proactive steps you are taking to ensure/enhance the school culture/atmosphere/morale with the changes that will be happening at your school.	<p><i>Werner staff will discuss at specified staff meetings the impact(s) of the grade reconfiguration on student based budget and the specials course offerings (art, music, p.e., counseling, technology) for the 2009-2010 school year.</i></p> <p><i>Werner staff will organize staff social activities (three times a year) to continue building strong relationships between all staff members.</i></p> <p><i>Werner staff will continue to honor students daily with Cub and Pride PAWS. Werner's PBS team will continue to implement strategies for reinforcing positive behavior.</i></p> <p><i>Student Council officers and members will organize regular school-wide activities (spirit days, etc) to keep all students involved with the development of our positive and supportive culture.</i></p>	Spring 2008, Fall 2008 – Spring 2009	\$500 to help with costs of banners and tools for emphasizing our ROAR code
		OTHER				
		Additional information	What additional changes or other information associated with the grade configuration change would you like to communicate to the district and your community through this readiness plan?			

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