

2011-2012 Werner Directory Form

2-sided form

Due Sept. 2nd

Due to strict confidentiality and privacy rules, your child **WILL NOT** be listed in the Directory **UNLESS** you give your written permission. Please consider listing your children/family even if you do not plan to purchase a Directory. Thanks.

The Werner Directory is a school "phone book" with school information, PTA/volunteer information, classroom listings by grade, and an alphabetical listing of families, including parents' names, children's names, addresses, phone numbers and email addresses. Please complete **only ONE form per family** with the information you wish to be included in the Directory. You may opt to include all of the information for your child or just a portion (for example, just name and phone). This information is to be used solely for Werner correspondence. Any questions, email Katy Tychsens at thetychsens@gmail.com

-----Please PRINT very CLEARLY - especially email info (i.e. 1 vs. l, 0 vs. O, _ vs. -, c vs. e)-----

STEP 1 — REQUIRED

	Would you like your child(ren) to be listed in the Directory? <input type="checkbox"/> Yes - continue to Step 2 <input type="checkbox"/> No - complete Step 2 and 6
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STEP 2 — REQUIRED

Please print names exactly as you wish them to appear in the Directory (or not appear if choosing to not be listed).	Child's Name	Grade	Teacher
	1.		
	2.		
	3.		
	4.		

STEP 3 —

Tell us the information to include in the Directory.	Street Address	Phone
	City	Zip (other than 80525)
	Parents'/Guardians' First and Last Names _____	
	If either or both parents have a different last name than the child's, do you wish to have that name cross-referenced in the alphabetical listing? (i.e., Molly Brown, whose mother's last name is Smith, would be listed under both Brown and Smith). Yes No (Please circle)	

STEP 4 —

You decide who can use your email.	Email:
	How can the email be used? Check all that apply: <input type="checkbox"/> Share with PTA <input type="checkbox"/> Print in Directory

STEP 5 —

You don't have to buy a Directory to be listed.	Ordering _____ number of Directories at \$3 each = Total Cost: \$ _____
	Send this page and check payment (no cash, write "PTA Directory" on memo of check) in an envelope or stapled to this form, marked "PTA Directory" back to your classroom teacher or front office. Make checks payable to "Werner PTA".

STEP 6 — REQUIRED

	I, the parent/guardian, approve to list (or not to list) our family in the Werner Directory. Signature: _____
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STEP 7 — OPTIONAL

PTA Membership	If you would like to be a member of the PTA this year, you may add your \$10 membership dues to your Directory check. If you would like more information regarding PTA membership, please visit the Werner website at www.psdschools.org/werner/PTA .
	Check here if you have added \$10 to your Directory check for the PTA membership <input type="checkbox"/>

Business Owners!

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Werner Directory 2011/2012 Business Listing

--Advertise to people who already know you but may not realize or remember that you have a business.--

Here is your chance to list your business in the back section of the Werner Directory where almost 400 families will see your business! Each business entry is only \$10. For an additional \$10, you may have your business card printed in black and white in the Directory as well. Also, if you would like a full page ad in the Directory, please provide us with your ad and an additional \$40. Please return by Friday, September 2nd to insure your listing.

STEP 1

Complete the following information regarding your business.	Business Name (& type of business if unclear)
	Business Owner Name
	Business Phone
	Business Email / Website
2nd Business Name (& type of business if unclear)	
2nd Business Owner Name	
2nd Business Phone	
2nd Business Email / Website	

STEP 2

Complete the payment information.	Ordering _____ number of business entries at \$10 each = Total Cost: \$ _____
	Ordering _____ number of business entries and business cards printed at \$20 each = Total Cost:\$ _____
	Ordering _____ number of business entries and full page ad at \$50 each (also, I have emailed a pdf of my business ad to Sarah Cunningham at sarahc631@comcast.net) = Total Cost: \$ _____
	Proceeds benefit Werner PTA. Send this page and check payment (no cash, write "PTA Directory" on memo of check) in an envelope or stapled to this form, marked "PTA Directory" back to your classroom teacher or front office. Make checks payable to "Werner PTA".

Please return by September 2nd or you'll miss this opportunity! Questions regarding business entries? Email Sarah Cunningham at sarahc631@comcast.net

For Directory Committee Use Only: Check #/Cash: _____ Amount: _____